

APPLICATION FOR MINOR SUBDIVISION

DATE RECEIVED: _____

MEETING DATE: _____

FILE #: _____

Applicant name : _____
address & _____
phone # _____

Owner name : _____
address & _____
phone # _____

Attorney name : _____
address & _____
phone # _____

Interest
of applicant if not owner: _____
(Agent, lessee, etc.)

Person preparing : _____
plot, address & _____
phone # _____

Sub-division name: _____
(if applicable)

Description of real estate affected: Block #: _____ Lot #: _____ Lot size: _____

Location: _____

Reason/Action desired: _____

Number of proposed lots: _____ Area of entire tract: _____ Area being conveyed _____

Present use: _____ Present zoning classification: _____

Proposed Uses: Selling lot (s): _____ Or Construct the following: _____

- House (s) for Sale _____ # of Dwelling Units _____
- Multi-unit residential _____ # of Dwelling Units _____
- Commercial or Industrial Building _____
- Other Construction (Explain) _____
- Other Purposes (Explain) _____

ESCROW, FEES AND TAXES
PAYABLE TO THE BOROUGH OF BELLMAWR

Application fee:	\$200.00		PAID: _____
Tax Search fee:	\$ 10.00		PAID: _____
Engineering Review Escrow:	\$600.00	MUST BE SEPARATE CHECK	PAID: _____
Solicitor Review Escrow:	\$450.00	MUST BE SEPARATE CHECK	PAID: _____
Real Estate Taxes Current:	_____		

ENGINEERING INSPECTION FEE - 6% OF ESTIMATE TO BE BONDED.

THE APPLICANT IS RESPONSIBLE FOR ANY ENGINEERING AND SOLICITOR FEES IN ADDITION TO THE AMOUNTS ESCROWED, IN ACCORDANCE WITH VOUCHERS SUBMITTED. ANY APPROVALS WILL BE CONDITIONED UPON PAYMENT OF ALL OUTSTANDING REVIEW FEES.

ADDITIONAL COPIES OF APPLICATION AND PLAT

The applicant must submit a minimum of 15 copies each for board review. Enclosed: _____

CAMDEN COUNTY PLANNING BOARD APPLICATION

Application Enclosed: _____ County Fee Schedule & Check Enclosed: _____

IMPORTANT

ALL APPLICANTS MUST SUBMIT FOR A LETTER OF INTERPRETATION, PRESENCE OR ABSENCE DETERMINATION FROM:

N.J. Department of Environmental Protection
Coastal Resources Bureau of Freshwater Wetlands
CN 401
Trenton, NJ 08625
609-984-0852 or 0853

ANY SUB-DIVISION ABUTTING THE WHITE HORSE PIKE (U.S. ROUTE #30)

You must contact the following:

N.J. Department of Transportation and
Right of Way for Permits
One Executive Campus/ Rt. 70 West
Cherry Hill, NJ 08002
856-486-6600

N.J. Department of Transportation
Bureau of Major Access
1035 Parkway Avenue
Trenton, NJ 08625
609-530-2875

ANY SUB-DIVISION ABUTTING A COUNTY ROAD: will not be granted final approval unless a recordable plat or a deed of dedication or easement to Camden County is delivered to the Camden County Planning Board showing or indicating the additional right-of-way to meet those standards as set forth in the Master Plan of the County Highway System and the Sub-division Resolutions as passed by the Board of Chosen Freeholders.

SIGNATURE OF APPLICANT: _____

SIGNATURE OF PROPERTY OWNER: _____

ADDITIONAL
PUBLIC NOTICE REQUIREMENTS
IF WITHIN 200' FROM PROPERTY

BORDER ANOTHER TOWN: Notify Borough Clerk
Order list of property owners

BLACK HORSE PIKE: Department of Transportation
1035 Parkway Avenue
Trenton, NJ 08625

RAILROAD: Conrail/PRSL
Property Tax Department
Room 1310
Six Penn Center
Philadelphia, PA 19104

COUNTY ROAD: Camden County Planning Board
Charles J. DePalma Public Works Complex
2311 Egg Harbor Road
Lindenwold, NJ 08021

**BOROUGH OF BELLMAWR
COUNTY OF CAMDEN**

AGREEMENT TO PAY FOR PROFESSIONAL REVIEW/SERVICES

Date _____

Applicants Address: _____ Block _____ Lot _____

_____, *agrees to pay
for any professional review/services necessary for the above
construction and applications*

Signature _____

Title

“AFFIDAVIT OF PROOF OF SERVICE”

**STATE OF NEW JERSEY
COUNTY OF CAMDEN SS.**

I, _____, of full age, being duly sworn according to law, upon my oath, depose and say:

1. I am the applicant in a matter now pending before the Planning Board or the Board of Adjustment; said hearing to be heard at the Municipal Building, Bellmawr, NJ, on

_____ at _____ P.M.
(Date) (Time)

2. Said applicant concerns property located at and known as property belonging to:

3. A written notice was given to all property owners within 200 feet of the property that are listed on the attached “List of Property Owners To Be Served Notice”, at least ten (10) days prior to said hearing on appeal, in accordance with R.S. 40:55-44 and the amendments thereto.

4. The ten (10) days’ notice did not include the day of delivery or the day of the hearing.

5. If the written notice was served by personal service, the signature of the property owner required is written on the “List Of Property Owners To Be Served Notice”.

6. If the written notice was mailed certified, the dated stamped receipt(s) are enclosed.

(Signature of Applicant)

(Signature of person who served notice)

(Printed name of person who served notice)

**SWORN TO AND SUBSCRIBED BEFORE ME,
A NOTARY PUBLIC OF NEW JERSEY**

This _____ day of _____, 20____

(Notary Public)

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT ON THE _____ DAY OF _____, 201_

AT 7:00 P.M, LOCAL TIME, A PUBLIC HEARING WILL BE HELD BEFORE THE PLANNING (ZONING) BOARD OF BELLMAWR IN THE BOROUGH COUNCIL CHAMBERS, 21 EAST BROWNING ROAD, BELLMAWR, NJ, UPON THE APPLICATION OF

_____ STREET ADDRESS : _____

BLOCK: _____ LOT: _____ FOR A SITE PLAN, SUBDIVISION, VARIANCE OR OTHER RELIEF FROM THE PLANNING (ZONING) BOARD OF THE BOROUGH OF BELLMAWR FOR

AS WELL AS ANY AND ALL OTHER VARIANCES DEEMED NECESSARY FOR THE APPROVAL OF THIS APPLICATION. ALL PERSONS INTERESTED WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. DOCUMENTS RELATING TO THIS APPLICATION ARE ON FILE WITH THE SECRETARY OF THE BOARD AND ARE AVAILABLE FOR INSPECTION DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, AT THE BELLMAWR MUNICIPAL BUILDING, 21 EAST BROWNING ROAD, BELLMAWR, NJ. FURTHER TAKE NOTICE, THE BOARD MAY, AT IT'S DISCRETION, ADJOURN, POSTPONE, OR CONTINUE THE SAID HEARING FROM TIME TO TIME AND YOU ARE

HEREBY NOTIFIED THAT YOU SHOULD MAKE DILIGENT INQUIRY OF THE BOARD
OFFICE CONCERNING SUCH ADJOURNMENTS, POSTPONEMENTS, OR CONTINUATIONS.

APPELLANT

“APPELLANT”: THIS NOTICE MUST BE PUBLISHED IN THE LOCAL NEWSPAPER AND THIS ALSO SERVES AS THE WRITTEN NOTICE REQUIRED TO BE PERSONALLY SERVED OR MAILED CERTIFIED TO THE PROPERTY OWNERS. THIS MUST BE COMPLETED AT LEAST TEN (10) DAYS BEFORE THE HEARING DATE. THE TEN (10) DAY NOTICE, DOES NOT INCLUDE THE DATE OF PUBLICATION OR THE DATE OF THE HEARING.

APPLICATION FOR MAJOR SUBDIVISION

DATE RECEIVED: _____

MEETING DATE: _____ **FILE #:** _____

Applicant name : _____
address & _____
phone # _____

Owner name : _____
address & _____
phone # _____

Attorney name : _____
address & _____
phone # _____

Interest
of applicant if not owner: _____
(Agent, lessee, etc.)

Person preparing : _____
plot, address & _____
phone # _____

Sub-division name: _____
(if applicable)

Description of real estate affected: Block #: _____ Lot #: _____ Lot size: _____

Location: _____

Reason/Action desired: _____

Number of proposed lots: _____ Area of entire tract: _____ Area being conveyed _____

Present use: _____ Present zoning classification: _____

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- House (s) for Sale _____ # of Dwelling Units _____
- Multi-unit residential _____ # of Dwelling Units _____
- Commercial or Industrial Building _____
- Other Construction (Explain) _____
- Other Purposes (Explain) _____

ESCROW, FEES AND TAXES
PAYABLE TO THE BOROUGH OF BELLMAWR

Tax Search fee: \$ 10.00 PAID: _____ Real Estate Taxes Current: _____
Preliminary Approval: \$300.00 PAID: _____ Final Approval \$500.00 PAID: _____

MUST BE SEPARATE CHECK-Engineering Review Escrow
Preliminary Approval: \$1500.00 Final Approval: \$1000.00

ENGINEERING INSPECTION FEE - 6% OF ESTIMATE TO BE BONDED.

MUST BE SEPARATE CHECK-Solicitor Review Escrow: \$750.00 PAID: _____

THE APPLICANT IS RESPONSIBLE FOR ANY ENGINEERING AND SOLICITOR FEES IN ADDITION TO THE AMOUNTS ESCROWED, IN ACCORDANCE WITH VOUCHERS SUBMITTED. ANY APPROVALS WILL BE CONDITIONED UPON PAYMENT OF ALL OUTSTANDING REVIEW FEES.

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CAMDEN COUNTY PLANNING BOARD APPLICATION

Application Enclosed: _____ County Fee Schedule & Check Enclosed: _____

IMPORTANT

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CN 401
Trenton, NJ 08625
609-984-0852 or 0853

ANY SUB-DIVISION ABUTTING THE WHITE HORSE PIKE (U.S. ROUTE #30)

You must contact the following:

N.J. Department of Transportation
Right of Way for Permits
One Executive Campus/ Rt. 70 West
Cherry Hill, NJ 08002
856-486-6600

and

N.J. Department of Transportation
Bureau of Major Access
1035 Parkway Avenue
Trenton, NJ 08625
609-530-2875

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SIGNATURE OF APPLICANT: _____

SIGNATURE OF PROPERTY OWNER: _____

BOROUGH OF BELLMAWR
Planning Board
Affidavit of Ownership and Owner's Consent

STATE OF NEW JERSEY
ss.
COUNTY OF CAMDEN

_____, of full age, being duly sworn according to law on oath
deposes and says that the deponent resides at _____ in the
_____ of _____ in the County of _____
and the State of _____: that _____ is the owner
in fee of all certain lot, piece or parcel of land situated, lying and being in the Borough of Bellmawr
New Jersey, and know and designated as Block _____, Lot _____

Sworn to and subscribed before me this

_____ day of _____, 20____

Notary

(If anyone other than above owner is making this application, the following authorization must be executed)

To the Planning or Zoning Board:

_____ (name of applicant) is hereby authorized to make
the within application.

Signature of Owner

Date

**BOROUGH OF BELLMAWR
COUNTY OF CAMDEN**

**Planning or Zoning Board
Applicants Disclosure Statement
(Corporation or Partnership)**

A corporation or partnership applying to the Planning or Zoning Board:

- A. Subdivision with six (6) or more lots; or
- B. Site Plan for Commercial Purpose; or
- C. Variance to construct multi-dwelling of twenty-five or more family units:

Must complete the following:

The names and addresses of all persons, stockholders, or individual partners owning at least a ten (10%) percent interest in the corporation, partnership, or applicant are as follows

_____ <i>Signature of Applicant</i>	_____ <i>Date</i>
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**BOROUGH OF BELLMAWR
COUNTY OF CAMDEN**

***REQUEST FOR LIST OF OWNERS AND
TAX COLLECTOR CLEARANCE***

DATE: _____

NAME: _____ PHONE: _____

ADDRESS: Block _____ Lot _____

I am requesting a '200 foot property list' from the Borough of Bellmawr for the above listed property. I understand the fee for this is \$10.00 payable upon request for the list. I am aware that this list is only valid for 60 days.

I am also requesting a signature from Tax Office verifying the property taxes are paid in full.

Applicant Signature _____

TAX COLLECTOR _____

I, Margaret Sandrock, Tax Collector of the Borough of Bellmawr verify that the taxes and sewer on the above mention property are current and hold no municipal liens.

CAMDEN COUNTY PLANNING BOARD APPLICATION SUBMISSION REQUIREMENTS



Making It Better, Together.

Documents must be submitted to the Planning Division Staff at least thirty (30) working days prior to the scheduled Planning Board meeting. No provisional approvals will be issued at Planning Board meeting.

Subdivision Requirements:

- ☐ Two (2) Copies of the County Planning Board Application (Municipal use section must be filled out and bottom of this page must be signed)
- ☐ One (1) Copy of Local Municipal Application
- ☐ One (1) Copy of the Fee Schedule, Filled Out and Signed (Checks made payable to *Camden County Treasurer*)
- ☐ One(1) Set of Plans
- ☐ Two (2) Copies of the Affidavit of Ownership
- ☐ One (1) Copy of Pinelands Certificate of Filing (If applicable)

Site Plan & Site Plan Revision Requirements

- ☐ Two (2) Copies of the County Planning Board Application (Municipal use section must be filled out and bottom of this page must be signed)
- ☐ One (1) Copy of Local Municipal Application
- ☐ One (1) Copy of the Fee Schedule, Filled Out and Signed (Checks made payable to *Camden County Treasurer*)
- ☐ Two (2) Sets of Plans of Signed and Sealed Plans (Only 24" by 36" Site plans will be accepted)
(Plans must reflect all requirements contained in Subdivision and Site Plan Procedures, Engineering and Planning Standards Vol. 1 & Development Regulations Vol. 2)
- ☐ Two (2) Copies of County Road Improvement Plans (If applicable and not included in Original Set of Plans)
- ☐ Two (2) Copies of a Signed and Sealed Survey
(Conducted by a licensed surveyor if existing documents are referenced in accordance with NJAC 13:40-7.2 (a.)1)
- ☐ Two (2) Sets of Drainage Calculations (Data based upon 10 YEAR-PRE & 25 YEAR-POST Year Storm Event)
- ☐ Two (2) Sets of Traffic Impact Study (If available)
- ☐ Two (2) Copies of the Local Engineer Report
- ☐ Two (2) Copies of the Affidavit of Ownership
- ☐ One (1) Copy of Pinelands Certificate of Filing (If applicable)
- ☐ One (1) Copy of All Dedication, Easement, Deed, and Other Relevant Documents

Please Submit the Following Additional Items:

- ☐ Map or Most Recent Aerial Photo of Site
- ☐ Digital Copy of the Site Plan, Subdivision Plan or Major Subdivision

(The digital copy should be provided in the form of a pdf on a CD or flash drive. If no digital copy can be provided, please include a 11" by 17" reduction of the plan)

X

*Certification of Completeness
Signature By Local Official*

X

Signature of Agent or Applicant

CAMDEN COUNTY PLANNING BOARD APPLICATION



Making It Better, Together.

Application for County Approval of Subdivision, Site & Development Plans

Camden County Planning Board

Charles J. DePalma Public Works Complex
2311 Egg Harbor Road
Lindenwold, NJ 08021

Phone: 856.566.2978 Fax: 856.566.2988
E-mail: planningdivision@camdencounty.com

This application must be completed in full, duplicated, signed and filed with the municipality. Please also submit a copy of local application and approval. See County Submission requirement list for all documents necessary for a complete application.

(PLEASE TYPE OR PRINT LEGIBLY)

Project Information:

Project Name: _____

Project Address (if applicable) & Municipality: _____

Abuts County Road: _____ County Route No.: _____

Type of Submission (please check one):

- ☐ New Site Plan
☐ New Minor Subdivision
☐ New Major Subdivision
☐ Request for Letter of No Impact or Waiver Review
☐ Revision to Prior Site Plan

Original Site Plan Application No.: _____ Date Originally Approved: _____

- ☐ Resubmission of Major Subdivision

Original Major Subdivision Application No.: _____ Date Originally Approved: _____

Tax Map Data:

Plate(s): _____

Existing Zoning: _____

Block(s): _____

Variance(s) Required: _____

Lot(s): _____

The Camden County planning process concerns itself primarily with a review of factors that directly impact county facilities such as County owned roads and stormwater management systems. This application as well as Subdivision and Site Plan Procedures, Engineering and Planning Standards Vol. 1 & Development Regulations Vol. 2 can be found on the Camden County Planning Division website: <http://www.camdencounty.com/government/offices-departments/planning-division> . If you have any questions please call 856-566-2978.

CAMDEN COUNTY PLANNING BOARD APPLICATION

Applicant & Agent Contact Information (please type or print legibly or your application may be delayed):

Applicant: _____ Phone: _____ Fax: _____
Address: _____ Town & State: _____
Email: _____ Zip.: _____
Attorney: _____ Phone: _____ Fax: _____
Address: _____ Town & State: _____
Email: _____ Zip.: _____
Engineer: _____ Phone: _____ Fax: _____
Address: _____ Town & State: _____
Email: _____ Zip.: _____

Proposed Use (please check all that apply):

<u>Residential</u>	<u>Commercial</u>	<u>Industrial</u>
<input type="radio"/> Single Family Detached	<input type="radio"/> Retail	<input type="radio"/> Maintenance/ Repair Shop
<input type="radio"/> Town Homes	<input type="radio"/> Office	<input type="radio"/> Flex Space
<input type="radio"/> Duplex	<input type="radio"/> Restaurant/ Food Establishment	<input type="radio"/> Storage/ Warehouse
<input type="radio"/> Apartments	<input type="radio"/> Hospitality/ Hotel Space	<input type="radio"/> Distribution Center
<input type="radio"/> Condominiums	<input type="radio"/> Medical Use	<input type="radio"/> Manufacturing
<input type="radio"/> Medical Care Residential	<input type="radio"/> Sports or Entertainment	<input type="radio"/> Other: _____

Project Description & Statistics:

Short Description of Project: _____

Increase in Impervious Coverage?: YES / NO Total Increase or Decrease: _____
Total Amount of Land Disturbed: _____
Total Gross SF of all Buildings/ Development: _____
Total New Residential Units: _____
Total New Jobs Created: _____

CAMDEN COUNTY PLANNING BOARD APPLICATION

Subdivision Description (if applicable):

Does this application include a lot consolidation? YES / NO

Will new lots be created? YES / NO How Many New Lots? _____

Size of Existing Lot(s): _____

Portion to be Subdivided: _____

Municipal Use:

Title of Municipal Official: _____

Authorized Municipal Signature: _____ Date: _____

Transmittal Date (if applicable): _____

Phone Number: _____

Signatures Required:

Name of Applicant: _____

Signature of Applicant: _____ Date: _____

Agent Completing Application: _____

Signature of Agent: _____ Date: _____

<p><u>For County Use:</u></p> <p>Classification of Application: _____</p> <p>Fees Included with Application: YES / NO</p> <p>County Plan Number: _____</p>	<p><u>Stamp Date Received Below</u></p>
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CAMDEN COUNTY PLANNING BOARD APPLICATION
FEE SCHEDULE



Making It Better, Together.

Applicant's Name: _____
Project Name: _____ Municipality: _____
Project Address: _____ Plate: _____ Block: _____ Lot: _____

Type of Plan

- ☐ Minor Subdivision (3 lots or less) ☐ Major Subdivision (4 lots or more) ☐ Site Plan

Subdivision Fees

- ☐ Minor Review Fee (\$200.00)..... \$ _____
☐ Major Review Fee (\$500.00) \$ _____

Site Plan Fees

- ☐ Design Review Fee (\$500.00)..... \$ _____
☐ Total Parking Spaces (\$8.00/Space) \$ _____
☐ Dwelling Units (\$16.00/Unit) \$ _____
☐ Dedication, Easement, Deed, Etc. Review Fee (\$150.00) \$ _____
☐ Inspection Fee (\$200.00) \$ _____

Additional/ Other Fees

- ☐ Preliminary Fee (\$200.00)..... \$ _____
☐ Concept Drawing Review Fee (\$200.00) \$ _____
☐ Request for Waiver Review or Letter of No Impact (\$200.00) \$ _____
☐ Revisions (\$200.00) \$ _____
☐ Signing of Filing Plats (\$150.00)..... \$ _____

Total \$ _____

X _____
Signature of Agent or Applicant Date

SPECIAL PROVISIONS

The Fee Schedule Check is Payable to the Camden County Treasurer after Applications are Deemed Complete and Consistent with Municipal Review and Regulations. Fees paid are non-refundable once the review process begins.
All Plans, Applications, Dedications, Easements, Deeds, etc. **MUST** be submitted to the Planning Board at Least Thirty (30) Working Days Prior to the Scheduled Planning Board Meeting. All Complete Plan and Application

CAMDEN COUNTY PLANNING BOARD APPLICATION
AFFIDAVIT OF OWNERSHIP



Making It Better, Together.

Company/ Organization Information

Name of Company/Organization: _____

Is the Company a Corporation? YES / NO

If yes, what State is the Corporation incorporated in? _____

Is the Company a Partnership? YES / NO

Is Company an Individual Owner? YES / NO

Please list any/all individuals who are owners (full/ part) / (individual/multiple) of the Company/Organization.
If applicant is a Non-Profit Organization, please list all Board Members.

Name	Address	Title
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that the above information is true and correct to the best of my knowledge:

X _____
Signature of Owner & Title

Date

X _____
Signature of Owner & Title

Date